

EMPLOYMENT OPPORTUNITY

STAFF ENGINEER



MEDFORD
WATER

200 S. Ivy St. – Rm. 177
Medford, Oregon 97501
Tel: 541.774.2430
medfordwater.org





MEDFORD
WATER

COME WORK WITH US!

**ARE YOU AN EXPERIENCED
ENGINEERING PROFESSIONAL?**

*Do you have a passion
for public service?*

**Medford Water has an
opening for a team-oriented
Staff Engineer that will
uphold our values and
contribute to the success of
our organization.**

ABOUT OUR ORGANIZATION

Medford Water operates and maintains the water system that delivers high-quality drinking water to around 140,000 Rogue Valley residents. It is an autonomous agency of the City of Medford, Oregon, established through a change in the city charter on November 7, 1922, and governed by the Board of Water Commissioners. The Board appoints the General Manager, who is authorized to direct the operations of the utility.

We directly serve customers in Medford, as well as the White City area, and the Elk City and Charlotte Ann Water Districts. The cities of Ashland, Central Point, Eagle Point, Jacksonville, Phoenix, and Talent are served on a wholesale basis.

Our primary water source is Big Butte Springs; the Rogue River is used as a supplement during the summer months.

There are just over 60 full-time employees, as well as a variety of seasonal employees. It's a great time to become a member of our team!



OUR VISION

**To be the Rogue Valley's
trusted municipal water
provider for present and
future generations,
through responsible
stewardship,
accountability, and the
pursuit of excellence.**



OUR VALUES

WORTH.

To our community.

We deliver the best value for existing and future customers.

ACCOUNTABILITY.

In everything we do.

We build strong relationships through open communication.

TRUST.

We strive to earn it.

Public health is our number one priority.

EXCELLENCE.

In water quality, customer service, and reliability.

We bring forward-thinking solutions to challenges.

RESPECT.

For everyone.

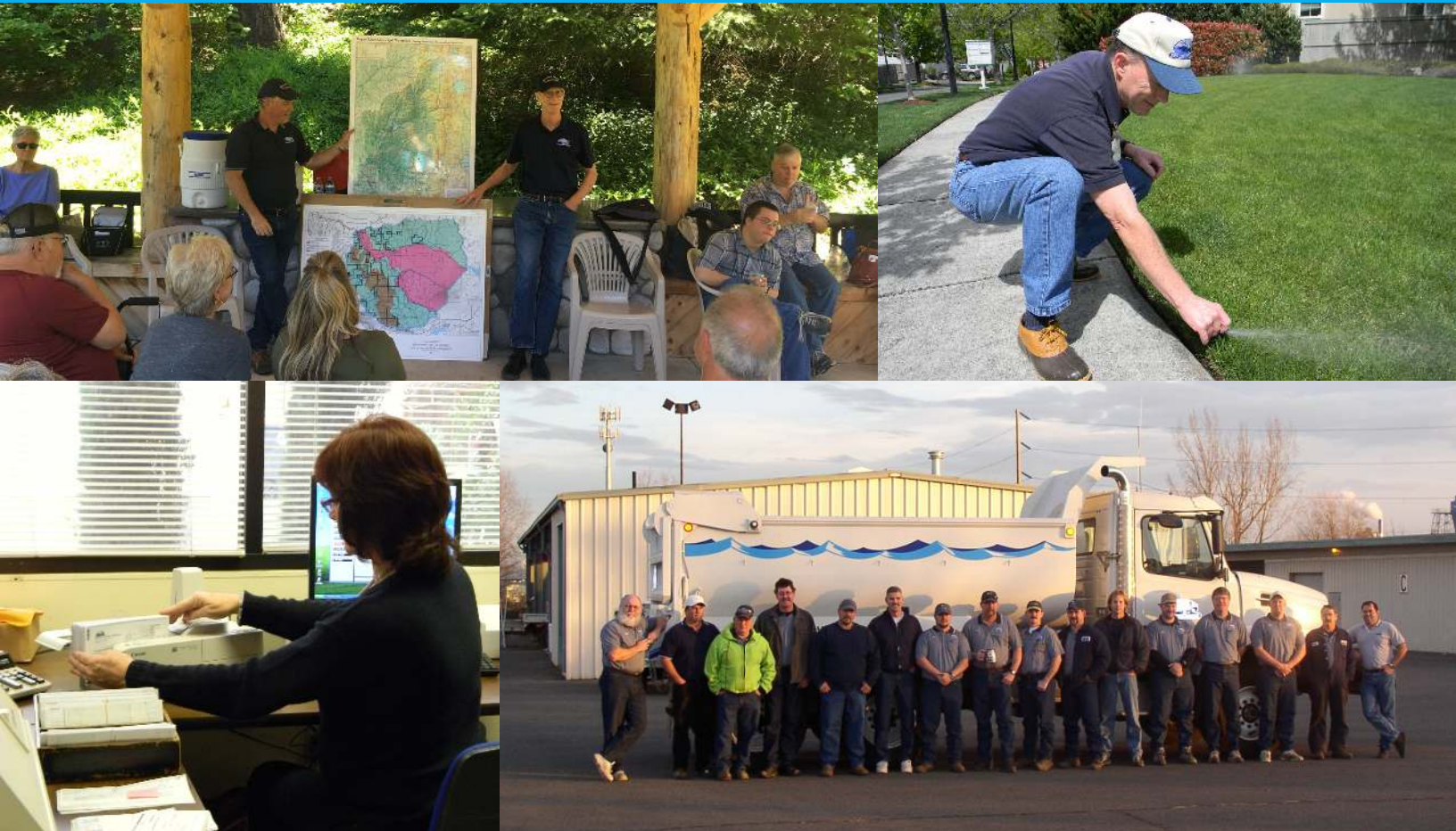


ABOUT MEDFORD, OREGON

As of July 2019, the the city of Medford had a total population of 83,072, and a metropolitan area population of 217,479, making it the fourth largest metro area in Oregon. It sits in a region between the Cascade Range and Siskiyou Mountains called the Rogue Valley.

Medford's economy is largely driven by the health care industry, with two local major medical centers. The largest direct marketer of fruits and food gifts in the United States, Harry and David Operations Corporation, is based in Medford. These are the largest employers in Southern Oregon. Assisted living and senior services have become an important part of the economy as well, making Medford a retirement destination. Employment continues to increase in this growing community.

Medford is home to Oregon's 3rd busiest airport, the Rogue Valley International-Medford Airport (airport code MFR), and the metro area is served by Rogue Valley Transportation District bus system.



A MESSAGE FROM OUR GENERAL MANAGER

Medford Water is a wonderful place to hang your hat. Not only do we serve the public by providing the highest-quality drinking water at the best value, which gives us pride in what we do, but we also encourage our staff to reach their highest career goals by providing internal promotional opportunities, additional training resources, mentoring, and a top-notch working environment where we care about each other and our families. Come check out Medford Water and see if we are a great fit for you and your career. We love what we do, and we hope you will love working here too!

Brad Taylor, General Manager

THE POSITION

The Staff Engineer performs water facility design, review, drafting, and documentation of major, complex, and special nature projects. The position organizes and coordinates complete projects from planning stages through finalization and completion of installation.

The Staff Engineer is responsible for special capital improvement projects design and construction management implementation; Assists Senior Engineer in review of city, county, and state implemented projects; Prepares and reviews Land Development project memo responses; Prepares studies and reports related to water as directed; Prepares, coordinates and provides fire hydrant flow tests for private development. Active Communication and Respectfulness of co-workers and the public are skills required for this position, as are incorporating Medford Water Commission Values into daily activities.

Minimum qualifications include completion of four (4) years of college with a Bachelor of Science Degree in Civil Engineering and two (2) years of related engineering experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above; Possession of a State of Oregon Professional Engineer (P.E.) license, or ability to obtain within two years of hire date and an Engineering-In-Training certification. Background investigation, valid Oregon Driver's License, or ability to obtain within 90 days of hire, and acceptable driving record required.

COMPETENCIES

Critical Evaluation, Technical Capacity, Attention to Detail, Communication, Collaboration, Teamwork, Time Management and Ethical Practice.

A complete job description is available [here](#).



OUR MISSION STATEMENT

To safeguard public health by providing a reliable, high-quality water supply at the best value.





COMPENSATION AND BENEFITS

Salary range: \$73,318 - \$102,075 DOE.

Medford Water also provides an excellent benefits package, including:

Insurance Benefits

- Medical/Dental/Vision for employees and family
- Long Term Disability Insurance - provided by Medford Water
- Life Insurance - \$50,000 policy provided by Medford Water
- Accidental Death & Dismemberment - \$50,000 provided by Medford Water
- Health Reimbursement Account - \$1,800 per year provided by Medford Water
- Voluntary Supplemental Policies - Aflac, Critical Illness, Additional Life Insurance, and more
- Flexible Spending Account (FSA) available

Wellness

Medford Water's Wellness Program promotes physical, emotional, and financial wellness with various goals and incentives throughout the year. A free and confidential Employee Assistance Program is can assist 24 hours a day, 7 days a week, with any personal problem, including crisis counseling, managing anxiety, dealing with financial strain, and more. A fully-equipped fitness center is available at the Lausmann Annex building.

Vacation, Sick Leave, and Holidays

Employees accrue vacation starting at 96 hours per year, and earn 96 hours of paid sick leave annually. In addition, employees receive 3 personal holidays per year and Medford Water recognizes 9 paid holidays.

Retirement

- Oregon Public Employee Retirement System (PERS) - 6% contributed by the employee
- Deferred Compensation Plan (457 Plan) Available

APPLICATION AND SELECTION PROCESS

This opportunity will remain open until it has been filled.

For position consideration, candidates must submit cover letter, resume, and application by email or mail. Applications must be received by the closing deadline. Following a review of the applications, the most highly qualified applicants will be invited to proceed further in the selection process. Individuals not selected will be notified.

Background investigation and valid Oregon Driver's License with acceptable driving record is required. A computer skills test may be required for clerical positions. All positions require a pre-employment drug test and background check. Some positions may require a pre-employment physical exam. Medford Water is an equal opportunity employer.

A job application and complete job descriptions are available online at medfordwater.org. For more information on the application process, call: (541) 774-2444.

Submit cover letter, resume, and application to Tanya Haakinson, Human Resources Manager, at tanya.haakinson@medfordwater.org or dropped off at:

Medford Water
ATTN: Human Resources
200 S. Ivy St. – Room 177
Medford, OR 97501

[CLICK HERE TO APPLY NOW!](#)



WHAT OUR EMPLOYEES SAY

"This is the best job I've ever had."

"I LIKE THE PEOPLE I WORK WITH."

**"I love coming to
work every day."**

"It makes me feel good to know
I'm doing something important
for our community."

"OUR ORGANIZATION IS
IMPORTANT TO THE HEALTH
OF OUR COMMUNITY."

"I appreciate working together as a team."



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