



**Association of
Black Nursing Faculty**

EST. 1987

ABNF PUBLIC POLICY AWARD
APPLICATION

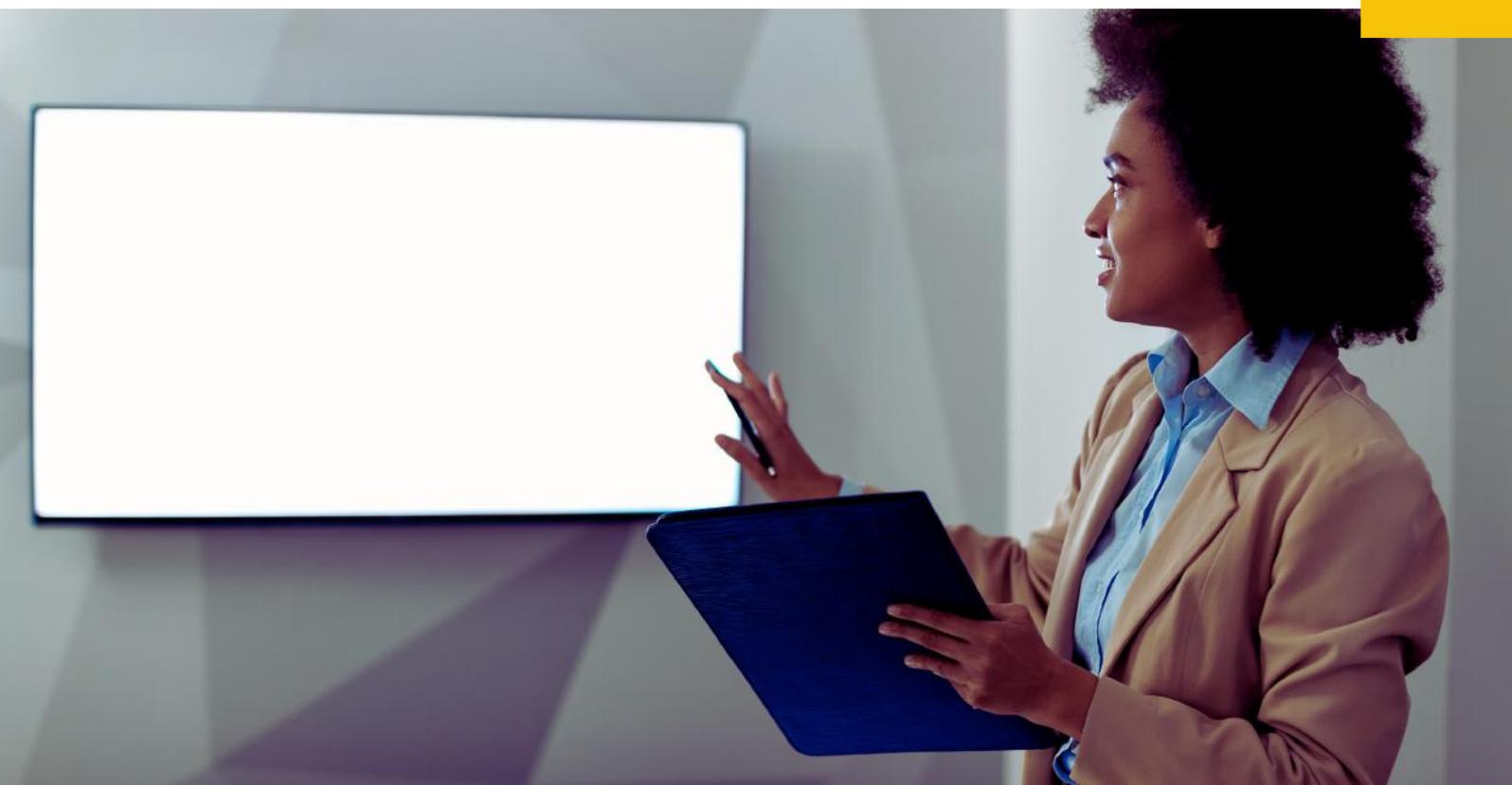
www.abnf.net

OVERVIEW

Applications are now being accepted to attend a public policy conference of your choice that meets the objectives of this initiative.

POLICY INITIATIVE

ABNF strongly promotes well-informed and politically engaged nurse advocates, who seek to gain a better understanding of the political and regulatory processes impacting the discipline of nursing. Toward that end, the ABNF Public Policy Scholars Award will support the attendance of one ABNF member at a professional conference, which covers content related to health policy, legislative initiatives, and regulatory practices (Note that the conference must be preapproved as a Policy conference). To apply for ABNF funding to attend a public policy content, review the attached application packet and submit your application by March 1.



OBJECTIVES

- Explore legislative initiatives impacting nursing and health care.
- Identify legislative strategies and opportunities for advancing legislation.
- Apply advanced skills in communication and negotiation to policy challenges at nursing regulatory bodies.

KEY COMPONENTS OF POLITICAL ADVOCACY (CONSIDER)

- voting activity - voter registration, absentee ballots, mail-in ballots
- communication activity - writing letters to editors, contacting legislators, presenting congressional testimony, working with community groups
- campaigning activity - act or process of electing a candidate, working for a party/candidate, persuading others to vote, attending political meetings, and providing financial support to a party/candidate
- Advocacy activity - organized peaceful public demonstration of disapproval, and opposing legislation

SELECTION PROCESS

- The ABNF application review process is conducted by members of the Public Policy Committee, who will review all applications, and will select the award recipient.
- The Award recipient must be a current ABNF member and maintain membership throughout the duration of the scholarship supported conference.
- The Awardee will be notified by email.
- The Public Policy Award is to be applied to an upcoming public policy conference.
- The Award is given with the understanding that additional fees may be used from other sources to augment the monetary award given by ABNF of \$1,500.

APPLICATION PROCESS

The following materials must be submitted:

- Completed and signed application by using the digital form or the hard copy below. All applications are to be submitted electronically to the Chair of the Public Policy Committee; **Dr. Valeria Ramdin** at v.ramdin@northeastern.edu and copy Dr. **Arnetta Finney** email AFinney@nu.edu
- Brief CV or resume no longer than three pages in length outlining professional background, publications, honors, awards, and committee service activities demonstrating policy involvement.
- One letter of reference from a professional colleague knowledgeable about the applicant's work in the policy arena.
- A one-page narrative statement that details the local, state, or national political activities that demonstrate an interest in governmental affairs and the policy advancement of nursing. The narrative should include a description of how ABNF will benefit from the applicants' attendance at the public policy conference, and how the award will assist the applicant in attaining their professional goals and in contributing to the nursing academic community
- A one-page description of expectation of knowledge to be gained from the public policy conference (this can be the conference brochure or agenda) and how the applicant will apply that knowledge to the academic and other areas of the discipline of nursing. Include a description of how the applicant plans to disseminate the knowledge gained to the ABNF membership.

FORMAT

- Type the entire application on the form provided. **Handwritten forms or applications will not be accepted .**
- The Applicant Information Form (digital or hard copy) must be used. Do not retype. This form must be on the top of the application

Put the application packet together in this order

1. Applicant Information Form
2. Applicant one page narrative
3. Applicant one page statement of expectation
4. Applicant's three- page resume or curriculum vitae
5. Letter of recommendation
6. Copy of public policy conference agenda/brochure upcoming or from previous year

SUBMISSION PROCESS

Applications must be submitted through the online application or to the following email address no later than 5:00 p.m. EST on March 1 addressed to the **Chair, Public Policy Committee c/o v.ramdin@northeastern.edu** and copied to **Dr. Arneta Finney, AFinney@nu.edu**

Applications received will be logged and tracked by Chair of the Public Policy Committee. The applications will then be forwarded to the review panels for scoring. Incomplete applications will not be scored. The applicant will be informed by the Chair of the Public Policy Committee if an application is not considered.

A letter of acknowledgement will be sent to all applicants . The Awardee will be notified by telephone and email if selected to be a recipient of the ABNF Public Policy Award on or before April 1.

The award recipient will be honored at the ABNF Annual Meeting and Scientific Conference held in June of the same year.

If you have any questions, please email **Dr. Valeria Ramdin** (Chair of the Public Policy Committee) at v.ramdin@northeastern.edu

ABNF PUBLIC POLICY APPLICATION CRITERIA

1. General Information

- a. Complete the ABNF Applicant Information Form
- b. List position title
- c. List applicant's degrees, date conferred, and schools attended (applicant must possess a minimum of a master's degree in nursing, or a related field)

2. One-Page Narrative Statement (35 points)

Description of how the applicant is:

- a. has engaged in policy and advocacy activities
- b. will demonstrate how participation in the public policy conference will benefit ABNF
- c. will advance their professional goals and contribute to the nursing academic enterprise upon completion of the public policy conference

3. One-page Statement of Expectation (25 points)

The applicant will:

- a. Describe their expectations of the public policy conference
- b. Explain how the knowledge gained from the public policy conference will be applied to the nursing academe
- c. Describe plans for disseminating knowledge learned to the ABNF membership

4. Scope of Influence as demonstrated by Curriculum Vitae (20 points)

Describe how the applicant has met the following criteria:

- a. served on local policy boards (school, community, state, etc.)
- b. received state or regional or national recognition (this may include certification)
- c. presented or published

5. Letter of Recommendation (15 points)

Describe how the applicant has engaged in

- a. special projects
- b. public speaking
- c. policy activities
- d. served in a consultant capacity outside of the institution where employed and how this has impacted health care

6. Attach the conference agenda/brochure (5 points) **REQUIRED**

POST AWARD REQUIREMENTS

Travel Expense Reimbursement Procedure

All hotel and travel reservations are the responsibility of the awardee. The awardee will be reimbursed for all expenses incurred for: airfare, train, mileage, ground transportation, registration, hotel, and meals.

Reimbursement for this award will not exceed \$1,500.00. All requests for reimbursement must be submitted within 30 days of attending the annual public policy event. Expenses in excess of \$1,500.00 will be the responsibility of the awardee.

Final Report

Within 30 days following the public policy event, the awardee will submit a Final Report to include:

- Project Objectives
- Description of how the award contributed to Applicant's Professional Goals
- Evaluation of the award objectives and measurable outcomes
- Description of Plans to Disseminate Knowledge to the ABNF Membership
- Budget Expense Report
 - Travel
 - Hotel
 - Meals
 - Registration

Dissemination

- If awarded funds by ABNF, I agree to submit a Final Report of the public policy conference to the Public Policy Committee for consideration to be published in the ABNF Newsletter, or other communication media.
- The awardee will also be encouraged to present at the upcoming annual conference and scientific conference session.

AWARD APPLICATION

[Apply Online](#)

APPLICANT INFORMATION

Name and credentials listed as applicant wishes them to appear on his/her certificate.

Home Street Address

City, State, Zip

E-mail address

Phone numbers: (Home)

(Work)

APPLICANT CURRENT NURSING EXPERIENCE

Current Employer

Street Address

City, State, Zip

Position

E-mail address

Phone numbers: (Work)

APPLICANT EDUCATIONAL HISTORY

	Institution	Dates Attended	Degree Received
Nursing Program			
College or University			
Graduate Program			
Other			

I certify that I have met the criteria for eligibility and have submitted information that is correct to the best of my knowledge. I give permission for ABNF to use and duplicate my submitted materials for the purposes of review, conference proceedings, promotion, and placement in ABNF files.

Signature _____ Date _____