

All Risk Management









Training

Consultation Implementation

Legislation

2021 PROSPECTUS



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All Risk Management is Accredited by:



All Risk Management is Governed by:



South African Institute of Occupational Safety and Health

Corporate Member





Department: Higher Education and Training REPUBLIC OF SOUTH AFRICA



Value Propositions





As a training academy we prioritize on application when transferring skills as the key focal point rather than just offering certification.



Our programmes are highly competitive without compromising on quality.



Our programmes are designed to meet company statutory requirements, as well as personal development of human capital.



Our programmes provide basic grounding to equip individuals seeking employment.



T000 – TRAINING COURSES



Course	Training	Contact	Virtual	Duration	Details
Code	Courses	Session	Training		
T001	Introduction to Occupational Health and Safety	R1701.00	R600,00	2 DAYS	Page 11
T002	Safety Health & Environment (SHE) Rep	R861.00	R600,00	1 DAY	Page 12
T003	Incident Investigation	R2047.50	R1600,00	2 DAYS	Page 13
T004	Conflict Management	3675.00	R2800,00	2 DAYS	Page 14
T005	Hazard Identification and Risk Assessment (HIRA)	R2047.50	R1600,00	2 DAYS	Page 15
тооб	Emergency Preparedness and Response	R861.00	R600,00	1 DAY	Page 16
T007	Legal Liability	R2047.50	R1600,00	2 DAYS	Page 17
Т008	First Aid Level 1	R966.00	N/A	2 DAYS	Page 18
Т009	First Aid Level 2	R966.00	N/A	2DAYS	Page 19
T010	First Aid Level 3	R1648.50	N/A	3 DAYS	Page 20
T011	Basic Fire Fighting	R556,50	R400,00	1/2 DAY	Page 21
T012	Hand and Power Tools	R966.00	R600,00	1/2 DAY	Page 22

T000 – TRAINING COURSES



Course	Training	Contact	Virtual	Duration	Details
Code	Courses	Session	Training		
T013	Lead Auditors Course	R3675.00	R2800,00	5 DAYS	Page 23
T014	Safety Management	R8300.00	R8300.00	1 MONTH	Page 24
T015	NC: Quality Management Systems	R38000.00	N/A	1 YEAR	Page 25
T016	Hazardous Chemical Substance Management Course	R1701.00	R600	1 DAY	Page 26
T017	Working at Heights Training	R966.00	N/A	1 DAY	Page 27
T018	Working in Confined Spaces	R966.00	N/A	1 DAY	Page 28
T019	Rescue at Heights	R966.00	N/A	5 DAYS	Page 29
T020	Assessors Course	R3500.00	R2800,00	2 DAYS	Page 30
T021	Facilitators Course	R3675.00	R2800,00	2 DAYS	Page 31
T022	Moderators Course	R3675.00	R2800,00	3 DAYS	Page 32
T023	Contract Management	3675.00	R2800,00	1 DAY	Page 33
T024	Save a Child	R966.00	N/A	3 DAYS	Page 34

T000 – TRAINING COURSES



Course	Training	Contact	Virtual	Duration	Details
Code	Courses	Session	Training		
T025	Fall Protection Planner	R3675.00	N/N	2 DAYS	Page 35
т026	ND: Project Management	R38000.00	N/A	1 YEAR	Page 36
T027	COVID 19 Awareness	R980,00	R600,00	1 DAY	Page 37
T028	COVID 19 Regulations	R980,00	R600,00	1 DAY	Page 38
T029	Scaffolding Erector	R980,00	N/A	1 DAY	Page 39
Т030	Safety Supervisor	R3675.00	R2800,00	2 DAYS	Page 40
T031	Construction Foreman	R3500.00	R1800.00	2 DAYS	Page 41
T032	NC: Generic Management	R38000,00	R38000,00	1 YEAR	Page 42
т033	Scaffolding Inspector	R980,00	R980.00	1 DAY	Page 43
T034	Scaffolding for Supervisors	R980,00	R980.00	1 DAY	Page 44





SOOO – ONLINE Electronic Packages

Code	Service	Price	Details
S001	COVID 19 Business Package	R3500.00	Page 45
S002	Safety File- Generic Electronic Copy	R2800.00	Page 46
S003	Quality Plan - Generic – Electronic Copy	R3000.00	Page 47
S004	QMS Templates	R18000.00	Page 48
S005	Health & Safety Plan - Generic -	R3000.00	Page 49
	Electronic Copy		

https://www.allriskgroup.co.za/store.html

C000 – Consultation





Course Code	Service	Price	Duration	Details
C001	Course	R1050.00	1 DAY	Page 50
	Development			
C002	SHEQ Gap Audits	R3500.00	1 DAY	Page 51
C003	SHEQ Assessments	R3500.00	1 DAY	Page 52
C004	OHS Compliance Certificate	R3500.00	1 DAY	Page 53
C005	QMS Setup	R24000.00	14 DAYS	Page 54
C006	Fall Protection Plans	R3500.00	2 DAYS	Page 55
C007	Retainer Service	SQ	SLA	Page 56

M000 – Implementation





Code	Environment al Courses	Price	Duration	Details
M001	ISO 14001 Setup	R39000.00	21 DAYS	Page 57
M002	ISO 45001 Setup	R39000.00	21 DAYS	Page 58
M003	ISO 9001 Setup	R39000.00	21 DAYS	Page 59

L000 – LEGAL SERVICES





Code	Legal Service	Price	Details
L001	Legal Compliance Health & Safety Audit	R3800.00	Page 60
L002	BCEA compliance audit	R3800.00	Page 61
L003	Legal Compliance Environment Audit	R3800.00	Page 62
L004	Legal Register Health & Safety	R3800.00	Page 63
L005	Legal Register Environment	R3800.00	Page 64

T001– INTRODUCTION OCCUPATIONAL HEALTH & SAFETY

Training	NQF Level 03	Unit Standard 8016	Credits = 8
	Voluntary	Admission Requirements	NQF Level 2 Literacy and Numeracy
Organiz Cult	zational cure	Duration	2 Days

Description

The applied competence expressed in this standard cover largely familiar scenarios requiring limited discretion and judgement. The learner will have significant responsibility however, for ensuring the quality of health, safety, environmental and general housekeeping across a wide range of freight handling contexts.

Application:

A learner accredited with this standard will be able to demonstrate applied competence in occupational health, safety, awareness of environmental issues and general housekeeping based on statutory and industry requirements.

Other related courses: Incident investigation – HIRA – OHS ACT

T002– SHE REPRESENTATIVE



Training	NQF Level 3	Unit Standard 8016	Credits = 8
Safety check		lmission equirements	NQF Level 2 Literacy and Numeracy
E -	Du	uration	1 Day

Description

The person credited with this unit standard is able to understand the objectives and statutory requirements pertaining to health and safety in the workplace.

Application:

Be able to explain the rights, powers, functions and duties of the workplace health and safety representative and how any errant health, safety and environmental issues may be handled. Learners will also be able to participate in the safety, health and environmental structures and measure these activities according to health, safety and environmental requirements.

Other related courses:

Incident investigation – HIRA – OHS ACT, SHEQ Document Writing, Emergency Planning and Evacuation, Hazardous Chemical Substance Handling (HCS), Transportation of Dangerous Goods, Hazmat Awareness, Stacking and Storage, Basic Fire Fighting, Working in Confined Spaces.

T003– SHE INCIDENT INVESTIGATION

Training	NQF Level 05	Unit Standard 115823	Credits = 5
where? who? find the	3	dmission equirements	NQF Level 4 Literacy and Numeracy
when answe	D	uration	2 Days
What What			

Description

Learners credited with this unit standard will be able to demonstrate the ability to conduct investigations into workplace incidents.

Application:

Explain the specified requirements pertaining to conducting an investigation into workplace incidents, Prepare to gather data for the investigation, Gather and evaluate data and Perform post-investigation functions. Contribute to the full personal development of each learner and the social and economic development of society at large. The unit standard has both the knowledge component and practical skills component, which should contribute to recognition for the individual, better safety, improved productivity and performance, which eventually benefit the whole society.

Other related courses :

HIRA – OHS ACT, SHEQ Document Writing, Emergency Planning and Evacuation, Hazardous Chemical Substance Handling (HCS), Transportation of Dangerous Goods, Hazmat Awareness, Stacking and Storage, Basic Fire Fighting, Working in Confined Spaces.

T004– CONFLICT MANAGEMENT



Training	NQF Level	5	Unit Standa 252042	rd	Credits = 5
			mission quirements	Lit	QF Level 4 eracy and imeracy
		Du	ration	1[Day

Description

This Unit Standard is intended for managers in all economic sectors. These managers would typically be second level managers such as heads of department, section heads or divisional heads, who may have more than one team reporting to them.

Application:

The qualifying learner is capable of:

Demonstrating understanding of the relationship between values, ethics and organisational culture and its impact on achieving goals and objectives.

Applying the concept of corporate ethics to a unit.

Analysing the unit in relation to the principles of corporate ethics.

Formulating recommendations for promoting organisational values, the code of conduct and ethical practices within a unit and entity.

Other related courses: Contract management – OHS Act

T005– HIRA 📀 (Risk Assessor Training)

Training	NQF Level 03	Unit Standard 120330	Credits = 4
RISK?	/	dmission equirements	NQF Level 3 Literacy and Numeracy
NO	Du	uration	2 Days

Description

This course focuses on the methodology and application of a safety health and environment risk assessment and thereafter means to mitigate such risks.

Application:

Explain the legal and specified requirements for conducting continuous risk assessments. Prepare to conduct a continuous risk assessment. Conduct a continuous risk assessment. Initiate remedial action and follow up on Continuous Risk Assessment.

Other related Courses:

OHS ACT, Emergency Planning and Evacuation, Hazardous Chemical Substance Handling (HCS), Transportation of Dangerous Goods, Hazmat Awareness, Stacking and Storage, Basic Fire Fighting, Working in Confined Spaces.

T006– EMERGENCY PREPARDNESS & RESPONSE

Training	NQF	Level	02	Unit Standard 12484	Credits = 4
Exit for emergence use only	у		Re	mission quirements	Communication NQF Level 1 Mathematical literacy NQF Level 1
use only	6		Du	ration	1 Day

Description

The qualifying learner achieving this unit standard will be able to effectively evacuate and account for all applicable parties and movable critical resources/effects rescued from the risk-environment. In addition, the learner will be able to identify and report any probable ill effects resulting from the cause of the risk.

Application:

Explaining and demonstrating procedures, equipment and actions utilized for the effective and efficient evacuation of all parties and/or movable critical resources/effects.

Accounting for all parties and critical resources/effects that have been evacuated, and those that have not been evacuated.

Reporting on the evacuation procedure and possible ill-effects suffered by persons during evacuation.

Other related courses:

HIRA – OHS ACT, Hazardous Chemical Substance Handling (HCS), Transportation of Dangerous Goods, Hazmat Awareness, Stacking and Storage, Basic Fire Fighting, Working in Confined Spaces.



T007– LEGAL LIABILITY

Training	NQF Level 04	Awareness Training	Credits = 4
		lmission quirements	NQF Level 3 Literacy and Numeracy
	Du	iration	1 Day
	A A		

Description

This Unit Standard is intended for all managers who should know the requirements of the Occupational Health and Safety Act (OHSA) and the consequences of noncompliance. It will be useful for managers at all levels as well as safety and security officers, compliance officers and learners in commercial and industrial insurance.

Application:

The qualifying learner is capable of:

Explaining the basic principles of the Act and accompanying Regulations. Explaining the requirements for minimum compliance stipulated in the Act. Interpreting the management controls required to achieve compliance. Explaining the obligations of managers in terms of communication and training.

Other related courses:

HIRA – OHS ACT, Hazardous Chemical Substance Handling (HCS), Transportation of Dangerous Goods, Hazmat Awareness, Stacking and Storage, Basic Fire Fighting, Working in Confined Spaces.



T008– FIRST AID LEVEL 1

Training	NQF Level	1	SAQA 119567	Credits = 5
		Ad	mission	Communication
N E	_	Re	quirements	at ABET Level 3
A ST	tool -			and
and the second	F1			Mathematical
	IRST AID KIT			Literacy level 3
		Du	ration	2 Days

Description

This unit standard is for persons required to assess the emergency situation and providing basic Life Support and basic First Aid in order to stabilise patients prior to transfer to the emergency services. Emergency scene management, Shock, Fainting, Unconsciousness, upper and cardio vascular emergencies, one rescuer Adult CPR, Chocking adult, wound care (incl. dressing and bandages), severe bleeding (incl. Amputations), Bone and Joint injuries (upper limbs, muscle, strains) and Burn injuries.

Application:

Demonstrate an understanding of emergency scene management, Demonstrate and understanding of elementary anatomy and physiology, assess an emergency situation, apply first aid procedures to the life threatening situation and Treat common injuries.

Other related Courses:



T009 - FIRST AID LEVEL 2

Training	NQF Level 2	SAQA 120496	Credits = 5
A B S		Admission Requirements	Communication at NQF L4 and Mathematical Literacy level 1
	Γ	Duration	2 Days

Description

This Unit Standard will be useful for employees to enable them to provide primary emergency care (first aid) in response to an occupational risk induced or any health emergency in their specific workplaces. Emergency scene management, Shock, Fainting, Unconsciousness, upper and cardio vascular emergencies, one rescuer Adult CPR, Chocking adult, wound care (incl. dressing and bandages), severe bleeding (incl. Amputations), Bone and Joint injuries (upper limbs, muscle, strains) and Burn injuries.

Application:

Demonstrate the principles of primary emergency care. Assess and control a single injury emergency scene in the workplace. Demonstrate primary emergency life support for adults, children and infants, Explain and manage shock, Carry out secondary assessment of the sick or injured person and provide appropriate primary emergency care at the scene and Keep records of the incident/accident.

Other related Courses:



T010 – FIRST AID LEVEL 3

Training

NQF Level 3

SAQA 376480

Credits = 8

	Admission	Communication
	Requirements	and
		Mathematical
+		Literacy level 2
Jack I		and First aid L 1
		and L 2
P V	Duration	4 Days

Description

This unit standard is to enable the first responder to react to emergencies at an advanced first aid level, until the arrival of more professional emergency personnel. Emergency scene management, Shock, Fainting, Unconsciousness, upper and cardio vascular emergencies, one rescuer Adult CPR, Choking adult, wound care (incl. dressing and bandages), severe bleeding (incl. Amputations), Bone and Joint injuries (upper limbs, muscle ,strains) Burn injuries, Bites and stings and Emergency Child Birth.

Application:

Explaining the principles of advanced first aid in emergencies, Demonstrating an advanced level of preparedness to deal with sudden illness or emergency, Assessing and managing an emergency scene/disaster, Describing the anatomy and explaining the physiology of the human body systems in terms of injury or sudden illness, Applying primary first aid for all age groups according to accepted current first aid protocols, Explaining and managing shock.

Other related Courses:

Basic Fire Fighting Please contact <u>helpdesk@allriskgroup.co.za</u> for a formal quotation

T011– BASIC FIRE FIGHTING

Training	NQF Level 02	Unit Standard 12484	Credits = 4
		dmission equirements	NQF Level 1 Literacy and Numeracy
STIK .	C	uration	1/2 Day
	- Provide State of the State of		

Description

The skills, values and knowledge reflected in this unit standard are required by people in the field of manufacturing and engineering. The learning outcomes in this unit standard also contribute to the exit level outcomes required for various manufacturing and engineering qualifications.

Application:

Discuss and explain procedures for dealing with fires in the workplace, Identify the type of fire, its context and select the appropriate fire fighting procedure, Identify, select and check appropriate fire fighting and safety equipment, Fight containable/extinguishable fires, Retreat from fire site and hand over to appropriate personnel, Report/record status of fire and equipment.

Other related courses:

Incident investigation – HIRA – OHS ACT, SHEQ Document Writing, Emergency Planning and Evacuation, Hazardous Chemical Substance Handling (HCS), Transportation of Dangerous Goods, Hazmat Awareness, Stacking and Storage, Working in Confined Spaces. Safety, Health and Environment Representative (SHE Rep).

T012– HAND & POWER TOOLS



Training	NQF Level – 04	Unit Standard 254060	Credits = 4
		dmission equirements	NQF Level 3 Literacy and Numeracy
Description) D	uration	1/2 Day

Description

The aim of this course is to teach the candidate the importance of the operations of mechanical, electrical, hydraulic and pneumatic tools and equipment.

Application:

The qualifying learner achieving this unit standard will be able to operate mechanical, electrical, hydraulic and pneumatic tools and equipment in a safe manner and in compliance with legislation. This knowledge and skill will enable the learner to work in a competent manner, which will contribute towards the overall efficiency and the attained competence will also enable the learner to understand the use, care and do the basic maintenance of this equipment. This will ensure that breakages and stoppages are kept to a minimum and equipment is used in accordance with safe work practices thus increasing the safety standards of the organisation. This competence will advance the learner's own expertise, progression and employability in both the water and wastewater sector and other related jobs.

Other related Courses:

OHS ACT, Emergency Planning and Evacuation, Hazardous Chemical Substance Handling (HCS), Transportation of Dangerous Goods, Hazmat Awareness, Stacking and Storage, Basic Fire Fighting, Working in Confined Spaces.

T013– LEAD AUDITOR'S Course

Training	NQF Level – 05	Unit Standard 263400	Credits = 10
		lmission quirements	NQF Level 4 Literacy and Numeracy
		iration	5 Days

Description Introduction to ISO 9001 Introduction to Internal Audits Roles and Responsibilities of Internal Audits Plan the Internal Audit Audit Execution Reporting Results and Writing Non-conformances Process Audits Internal Auditor Training Case Studies Conduct Case Study I Prepare and Conduct Case Study II Prepare and Conduct Case Study III Conduct an Internal Audit Post-Audit Review

<u>Application:</u> Be able to conduct a SHEQ audit

Other Related courses: ISO 9001, ISO45001, ISO 14001

T014– SAFETY MANAGEMENT

Training	NQF Level – 05	Unit Standard 244283	Credits = 10
		dmission equirements	NQF Level 4 Literacy and Numeracy
	D	uration	8 Days

Description

This Unit Standard requires learners to be able to apply Safety, Health and Environmental principles which will enable them to design, implement and maintain quality management programmes related to health, safety, and the environment.

Application:

Learners credited with this Unit Standard will be capable of:

Discussing fundamental issues pertaining to occupational safety, health and environment.

Demonstrating an understanding of Safety Theories and Principles.

Applying the fundamentals of Risk Management.

Applying safety, health and environment management systems.

Other Related courses:

ISO 9001, ISO45001, ISO 14001, Lead Auditors.

T015– NC: QUALITY MANAGEMENT SYSTEMS					
Training	NQF Level – 05		Unit Standard 66189		Credits = 124
		Admissio Requirem			F Level 4 Literacy I Numeracy
		Duration		1 Ye	ear

Description

Quality assurance is becoming increasingly vital in ensuring that quality is maintained at every level of industry. Quality management constitutes the management of essential quality assurance processes and services which can be rendered in a variety of contexts, mainly production, manufacturing and services. This Qualification is intended to develop the appropriate skills and knowledge required by a person who wishes to pursue a career as a Quality Manager. The function of such a person is to assist the Quality Specialist in the performance of those tasks and activities that would lead to the effective maintenance and improvement of service delivery, manufacturing, production or construction processes. Recipients of this qualification will be able to: Demonstrate an understanding of a quality management system; Enhance a quality management system; Implement and control a quality management system.

Application: Simple to moderately complex projects can be defined as projects that have:

A high degree of stability, few uncertainties or low rate of change with regard to expected deliverables, phase contents, organisational process and procedures, legislation and team members. Limited range of different methods or approaches relating to: the design and creation of deliverables and end products; Low to moderate impact on the environment and or socio economic elements; Moderate to low need to comply with legislation; Moderate number of stakeholders affected by or interested in the project; Low strategic importance to the organisation or organisations involved; Not necessary identified in strategic plans.

Stakeholders, that are in agreement about the characteristics of the product of the project; Benefits of the project well defined and agreed.

Low number of different organisations participating in the project; A low number and or wide variety of interfaces between the project and other organisational entities in order to produce the end deliverable.

Performance is measured by comparing the progress of the project execution against the approved project management plan at regular or predetermined intervals include measures for the project and product deliverable in terms of meeting planned time, scope, cost.₂₅

T016– Hazardous Chemical Substance

Training	NQF Level – 02	Unit Standard 119558	Credits = 10
		quirements	NQF Level 1 Literacy and Numeracy
	Du	iration	2 Days

Description

Learners who demonstrate competence as described in the outcomes of this unit standard will be able to receive, handle and store hazardous chemicals safely in a processing environment.

The qualifying learner is able to: Prepare to receive hazardous chemicals. Receive and check chemicals. Handle chemicals safely. Conduct post-handling processes. Store hazardous chemicals for production requirements.

<u>Application:</u> Receive, handle and store hazardous chemicals safely.

<u>Other Related courses:</u> ISO 9001, ISO45001, ISO 14001.



T017– WORKING AT HEIGHTS TRAINING

Training	NQF Level – 01	Unit Standard 229998	Credits = 2
		dmission equirements	Literacy and Numeracy
		uration	1 Days

Description

Learners wishing to acquire the competencies in this standard will be, people working at height where there is a risk of injury from a fall. Learners will be involved in performing tasks at height. Qualifying learners are able to follow fall arrest principles to perform work at height safely, under supervision of a qualified supervisor.

The qualifying learner is capable of:

Explaining the use and limitations of a limited range of fall arrest equipment and fall arrest plan.

Inspecting, assembling and storing fall arrest equipment.

Selecting suitable anchor points.

Using fall arrest systems with a double lanyard.

Using pre-installed vertical and horizontal life-lines.

Application:

Be able to work safety on elevated platforms.

Other Related courses:

Fall Protection, Fall arrest systems, Rescue at heights.



T018– CONFINED SPACE

Training	NQF Level – 03	Unit Standard 254064	Credits = 3	
		dmission equirements	NQF Level 2 Literacy and Numeracy	
	Du	uration	1 Day	

Description

This unit standard will enable the learner to describe the requirements applicable to a permit to work in terms of hot work; cold work; confined space entry and lockout systems in a work area.

Application:

Persons accredited with this unit standard will be able to:

- Describe the requirements for hot and cold work permits.
- Describe the requirements to apply a lock-out system.
- Describe the requirements to apply a confined space entry permit.

Other Related courses:

HCS, HIRA, Emergency Evacuation.

T019– RESCUE AT HEIGHTS TRAINING



Description

Learners wishing to acquire the competencies in this standard will be people working at height where there is a risk of injury from a fall. Learners will be involved in performing tasks at height. Qualifying learners are able to take responsibility for inspection and installation of fall arrest systems and for implementing fall protection plans and rescues.

Application:

The qualifying learner is capable of:

Explaining the use of a range of fall arrest equipment and knowledge of applicable regulations.

Explaining and using basic rope knots.

Installing and using fall arrest systems.

Inspecting and assembling fall arrest equipment and systems.

Interpreting and implementing a fall protection plan.

Performing basic fall arrest rescues to bring a casualty down to safety.

Other Related courses:

Fall Protection, Fall arrest systems, Rescue at heights.

TO2O- Assessors CourseTrainingNQF Level -
05Unit Standard
115753Credits = 15Image: Colspan="3">Admission
RequirementsNQF Level 4
Literacy and
NumeracyImage: Colspan="3">Duration3 Days

Description

This generic assessor unit standard is for those who assess people for their achievement of learning outcomes in terms of specified criteria using pre-designed assessment instruments. The outcomes and criteria may be defined in a range of documents including but not limited to unit standards, exit level outcomes, assessment standards, curriculum statements and qualifications.

Those who achieve this unit standard will be able to conduct assessments within their fields of expertise. This unit standard will contribute towards the achievement of a variety of qualifications, particularly within the fields of Education Training and Development Practices and Human Resource Development. <u>Application:</u>

People credited with this unit standard are able to carry out assessments in a fair, valid, reliable and practicable manner that is free of all bias and discrimination, paying particular attention to the three groups targeted for redress: race, gender and disability.

In particular, people credited with this unit standard will be able to:

Demonstrate understanding of outcomes-based assessment;

Prepare for assessments;

Conduct assessments;

Provide feedback on assessments; and

Review assessments.

Other Related courses: Facilitators, Moderators.

T021– Facilitator Course



Description

This unit standard will provide recognition for those who facilitate or intend to facilitate learning using a variety of given methodologies. Formal recognition will enhance their employability and also provide a means to identify competent learning facilitators.

<u>Application:</u> People credited with this unit standard are able to: Plan and prepare for facilitation; Facilitate learning; and Evaluate learning and facilitation.

Other Related courses: Assessors, Moderators.

T022– Moderator Course

Training	NQF Level – 06		Unit Standard 115759	Credits = 10
		Admission Requirements		NQF Level 5 Literacy and Numeracy
		Dura	ation	3 Days

Description

This unit standard is for people who conduct internal or external moderation of outcomes-based assessments. The assessments could be in terms of outcomes defined in a number of documents, including but not limited to unit standards, exit level outcomes, assessment standards, curriculum statements and qualifications. This unit standard will contribute towards the achievement of a variety of qualifications particularly within the field of Education Training and Development Practices and Human Resource Development.

Application:

Those who have achieved this unit standard will be able to moderate assessments in terms of the relevant outcome statements and quality assurance requirements. The candidate-moderator will be able to use the prescribed Quality Assurance procedures in a fair, valid, reliable and practicable manner that is free of all bias and discrimination, paying particular attention to the three groups targeted for redress: race, gender and disability.

In particular, people credited with this unit standard are able to:

Demonstrate understanding of moderation within the context of an outcomesbased assessment system,

Plan and prepare for moderation,

Conduct moderation,

Advise and support assessors,

Report, record and administer moderation, and

Review moderation systems and processes.

Other Related courses: Assessors, Facilitators.

T023– Contract Management

Training	NQF Level	_	Unit Standard 243812		Credits = 12
		Admission Requirements		L	IQF Level 4 iteracy and lumeracy
		Du	ration	1	0 Days

Description

The person credited with this unit standard is able to monitor, evaluate and report on the progress of a project and take corrective action where and when necessary. Learners are also able to implement the changes needed following the correct procedures as well as identify and resolve issues and new risks on a project to ensure the development or result of the product meets the required specifications, time frames and criteria.

Application:

Simple to moderately complex project can be defined as projects that have:

A high degree of stability, few uncertainties or low rate of change with regard to expected deliverables, phase contents, organisational process and procedures, legislation and team members; Limited range of different methods or approaches relating to: the design and creation of deliverables and end products.

Low to moderate impact on the environment and or socio economic elements; Moderate to low need to comply with legislation; Moderate number of stakeholders affected by or interested in the project.

Low strategic importance to the organisation or organisations involved; Not necessary identified in strategic plans.

Stakeholders, that are in agreement about the characteristics of the product of the project; Benefits of the project well defined and agreed.

Low number of different organisations participating in the project; A low number and/or wide variety of interfaces between the project and other organisational entities in order to produce the end deliverable.

Performance is measured by comparing the progress of the project execution against the approved project management plan at regular or predetermined intervals include measures for the project and product deliverable in terms of meeting planned time, scope, cost.



T024 – SAVE A CHILD

Training	NQF Level 3		SAQA 376480	Credits = 8
			mission quirements	Communication and Mathematical Literacy level 2 and First aid L 1 and L 2
		Du	ration	4 Days

Description

This unit standard is to enable the first responder to react to emergencies at an advanced first aid level, until the arrival of more professional emergency personnel. Emergency scene management, Shock, Fainting, Unconsciousness, upper and cardio vascular emergencies, one rescuer Adult CPR, Choking adult, wound care (incl. dressing and bandages), severe bleeding (incl. Amputations), Bone and Joint injuries (upper limbs, muscle ,strains) Burn injuries, Bites and stings and Emergency Child Birth.

Application:

Explaining the principles of advanced first aid in emergencies, Demonstrating an advanced level of preparedness to deal with sudden illness or emergency, Assessing and managing an emergency scene/disaster, Describing the anatomy and explaining the physiology of the human body systems in terms of injury or sudden illness, Applying primary first aid for all age groups according to accepted current first aid protocols, Explaining and managing shock.

Other related Courses:

T025– FALL PROTECTION						
Training	NQF Level	 Unit Standard 229994 		k	Credits = 3	
		Admission Requirements		NQF Level 3 Literacy and Numeracy		
		Duration		2	Days	

Description

Learners wishing to acquire the competencies in this standard will be people responsible for the safety and protection of people working at height where there is a risk of injury from a fall. The learner will be responsible for the safety of others performing tasks at height. Qualifying learners are able to develop fall protection plans for people working at height, required by the Occupational Health and Safety Act (Act 85 of 1993).

Application:

The qualifying learner is capable of:

Performing a risk assessment of the worksite where work is to be done at height. Demonstrating knowledge of fall arrest rescue equipment and advanced fall arrest rescue.

Developing a fall protection plan and fall arrest plan.

Managing safety of personnel working at heights.

Other Related courses:

Fall Protection, Fall arrest systems, Rescue at heights.

T026–NATIONAL DIPLOMA PROJECT						
Training	NQF Level – 05		Unit Standard 58309		Credits = 247	
		Admission Requirements		NQF Level 4 Literacy and Numeracy		
		Duration		1 Year		

Description

The person credited with this unit standard is able to monitor, evaluate and report on the progress of a project and take corrective action where and when necessary. Learners are also able to implement the changes needed following the correct procedures as well as identify and resolve issues and new risks on a project to ensure the development or result of the product meets the required specifications, time frames and criteria.

Application:

Simple to moderately complex project can be defined as projects that have:

A high degree of stability, few uncertainties or low rate of change with regard to expected deliverables, phase contents, organisational process and procedures, legislation and team members.

Limited range of different methods or approaches relating to: the design and creation of deliverables and end products. Low to moderate impact on the environment and or socio economic elements; Moderate to low need to comply with legislation; Moderate number of stakeholders affected by or interested in the project; Low strategic importance to the organisation or organisations involved; Not necessary identified in strategic plans.

Stakeholders, that are in agreement about the characteristics of the product of the project; Benefits of the project well defined and agreed.

Low number of different organisations participating in the project; A low number and/or wide variety of interfaces between the project and other organisational entities in order to produce the end deliverable.

Performance is measured by comparing the progress of the project execution against the approved project management plan at regular or predetermined intervals include measures for the project and product deliverable in terms of meeting planned time, scope, cost. 36
T027 – COVID 19 AWARENESS			
Training	NQF Level 01	Unit Standard 12512	Credits = 4
	Voluntary Health Practices cplace	Admission Requirements	NQF Level 1 Literacy and Numeracy
Organiz Cult	zational ture	Duration	1 Day

Learners working towards this standard will be learning towards the full qualification, or will be involved in or working within a cleaning services environment. Qualifying learners are able to explain why the environment is important and demonstrate how we should preserve it at home and at work in a commercial, industrial, pharmaceutical, food handling, domestic and health care cleaning and waste management environment.

Application:

Explaining the basic principles of the Act and accompanying Regulations. Explaining the requirements for minimum compliance stipulated in the Act. Interpreting the management controls required to achieve compliance. Explaining the obligations of managers in terms of communication and training.

Other related courses: Incident investigation – HIRA – OHS Act.



Learners working towards this standard will be learning towards the full qualification, or will be involved in or working within a cleaning services environment. Qualifying learners are able to explain why the environment is important and demonstrate how we should preserve it at home and at work in a commercial, industrial, pharmaceutical, food handling, domestic and health care cleaning and waste management environment.

Application:

Explaining the basic principles of the Act and accompanying Regulations. Explaining the requirements for minimum compliance stipulated in the Act. Interpreting the management controls required to achieve compliance. Explaining the obligations of managers in terms of communication and training.

Other related courses: Incident investigation – HIRA – OHS Act.



The qualifying learner will acquire the knowledge and skills required by the industry to function as a scaffold erector. Their functions will include leading a scaffold team. This includes the ability to safely and efficiently deploy the required resources to erect and dismantle access scaffolding. This unit standard will serve, in conjunction with related unit standards, to develop the qualifying learner to function as a scaffold erector in an access scaffold team.

Application:

The qualifying learner will be capable of: Interpreting basic drawings and instructions for the erection of access scaffolding. Coordinating resources for the erection of access scaffolding. Erecting and using access scaffolding. Dismantling access scaffolding.

Other related courses: Scaffolding supervisor, Scaffolding Inspector.



This Unit Standard is intended for all managers who should know the requirements of the Occupational Health and Safety Act (OHSA) and the consequences of non-compliance. It will be useful for managers at all levels as well as safety and security officers, compliance officers and learners in commercial and industrial insurance.

Application:

The qualifying learner is capable of:

Explaining the basic principles of the Act and accompanying Regulations. Explaining the requirements for minimum compliance stipulated in the Act. Interpreting the management controls required to achieve compliance. Explaining the obligations of managers in terms of communication and training.

Other related Courses:

OHS Act, Emergency Planning and Evacuation, Hazardous Chemical Substance Handling (HCS), Transportation of Dangerous Goods, Hazmat Awareness, Stacking and Storage, Basic Fire Fighting, Working in Confined Spaces.



T031 – CONSTRUCTION FOREMAN

Training	NQF Level 04	Unit Standard 14418	Credits = 12
	voluntary	Admission Requirements	NQF Level 3 Literacy and Numeracy
Organiz Cult	zational	Duration	1 Day

Description

This unit standard will enable the learner to describe the requirements applicable to a permit to work in terms of hot work; cold work; confined space entry and lockout systems in a work area, on a supervisory level. It unpacks Construction Regulation 8.7.

Application:

Persons accredited with this unit standard will be able to: Demonstrating an understanding of project risk management. Identifying and analysing the risks on a project. Developing a risk management plan for a project. Monitoring, evaluating and responding to risk events.

Other Related courses:

OHS Act, HIRA, Emergency Evacuation.

T032 – NATIONAL CERTIFICATE: GENERIC MANAGEMENT

Training	NQF Level 05	Unit Standard 60269	Credits = 162
	Voluntary Health Practices kplace	Admission Requirements	NQF Level 4 Literacy and Numeracy
	izational Iture	Duration	1 Year

Description

A person acquiring this qualification will be able to manage first line managers in an organisational entity. First line managers may include team leaders, supervisors, junior managers, section heads and foremen. The focus of this qualification is to enable learners to develop competence in a range of knowledge, skills, attitudes and values including:

Initiating, developing, implementing and evaluating operational strategies, projects and action plans, and where appropriate, recommending change within teams and/or the unit so as to improve the effectiveness of the unit.

Application:

The skills, knowledge and understanding demonstrated within this qualification are essential for the creation of a talent pool of experienced and effective middle managers that represents the demographics of the South African society. This qualification will create a leadership cadre for the South African society throughout multiple industries and sectors, both private and public.

Other related courses:

QMS, Generic Management.

T033 – SCAFFOLDING

Training	NQF Level 04	Unit Standard 263205	Credits = 6
	Voluntary	Admission Requirements	NQF Level 3 Literacy and Numeracy
	zational ture	Duration	1 Day

Description

The qualifying learner will acquire the necessary knowledge and skills to inspect access scaffolding for compliance with the South African National Standards (SANS) 10085. This unit standard will serve, in conjunction with related unit standards, to develop the qualifying learner to function as a scaffold inspector.

Application:

The qualifying learner will be capable of:

Demonstrating an understanding of different types of access scaffolding, applications and compliance.

Explaining the role and responsibilities of the inspector.

Reading and interpreting drawings, client requirements and other specifications.

Inspecting and handing over access scaffolding.

Other related courses:

Scaffolding supervisor, Scaffolding Erector.

T034 – SCAFFOLDING SUPERVISOR

Training	NQF Level 04	Unit Standard 242668	Credits = 12
	voluntary	Admission Requirements	NQF Level 3 Literacy and Numeracy
	zational ture	Duration	1 Day

Description

The qualifying learner will acquire the necessary knowledge and skills to control and organise scaffold teams to set up, erect and dismantle all types of access scaffolding. This supervisor of access scaffolding operations will be able to read and interpret drawings, liaise with the client, plan all activities and co-ordinate all required resources. This unit standard will serve, in conjunction with related unit standards, to develop the qualifying learner to function as a scaffold supervisor of access scaffold teams.

Application:

The qualifying learner will be capable of:

Demonstrating an understanding of different types of access scaffolding, applications and compliance.

Reading and interpreting drawings, requirements and specifications.

Planning resources for erecting, using and dismantling access scaffolding.

Assessing site risks and accessibility.

Supervising the erection and modification of access scaffolding.

Supervising dismantling and site clearance procedures.

Other related courses:

Scaffolding Inspector, Scaffolding Erector.

Please contact <u>helpdesk@allriskgroup.co.za</u> for a formal quotation

T035 – PROJECT MANAGEMENT



Training	NQF Level 05	Unit Standard 242668	Credits = 12
		Admission Requirements	NQF Level 4 Literacy and Numeracy
Description	I	Duration	5 Days

Description

The person credited with this unit standard is able to monitor, evaluate and report on the progress of a project and take corrective action where and when necessary. Learners are also able to implement the change needs following the correct procedures as well as identify and resolve issues and new risks on a project to ensure the development or result of the product meets the required specifications, time frames and criteria.

Application:

Low to moderate impact on the environment and or socio economic elements; Moderate to low need to comply with legislation; Moderate number of stakeholders affected by or interested in the project.

Low strategic importance to the organisation or organisations involved; Not necessary identified in strategic plans.

Stakeholders, that are in agreement about the characteristics of the product of the project; Benefits of the project well defined and agreed.

Other related courses:

Conflict management



S001– COVID 19 BUSINESS PACKAGE

Electronic Packages		Purchase online	Immediate Delivery via email
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Description

LOCKDOWN OVER! WHATS NEXT? HOW DO WE MAKE BUSINESSES SAFE? WHERE TO FROM HERE? This package allows you to make your business compliant.

Includes: COVID 19 awareness training

- □ COVID 19 Regulations training
- Toolbox talks
- COVID19 Risk assessment
- SOP
- **5** X Electronic Posters

S002		´ FILE: GEI NIC COPY	
Electronic Packages	Available off the shelf	Purchase online	Immediate Delivery via email

A Health and Safety File, is a record of information focusing on the management of health and safety. Build a health and safety file quickly with All Risk Management's template system. A health & safety file is a detailed document. All Risk Management puts everything in the correct place.

Includes:

- Risk Assessment
- Health & Safety Plan
- Health & Safety Procedures
- □ Health & Safety Policy
- □ Appointment letters
- □ Fall Protection Plan

Delivery:

This item can be purchased on our online store and paid electronically via instant EFT or credit card. Delivery will be expedited via a downloadable link send to your nominated email address. All documents are send on Microsoft Word format.

SO03– QUALITY PLAN: GENERICELECTRONIC COPYElectronicAvailable off
the shelfPurchase
onlineImmediate
Delivery via
email

Description

A quality plan is a document, or several documents, that together specify quality standards, practices, resources, specifications, and the sequence of activities relevant to a particular product, service, project, or contract.

Includes:

- Documented standards,
- Practices
- Procedures
- □ Work instructions to be applied.

Delivery:

This item can be purchased on our online store and paid electronically via instant EFT or credit card. Delivery will be expedited via a downloadable link sent to your nominated email address. All documents are sent in Microsoft Word format.

SO04–QMS TEMPLATES

Electronic	Available off	Immediate
Packages	the shelf	Delivery via
		email

Description

A Quality Management System (QMS) is defined as a formalized system that documents processes, procedures, and responsibilities for achieving quality policies and objectives.

Included :

- **Quality Policy**
- □ All related quality policies
- **Quality Procedure**
- □ Work Instruction templates

Delivery:

This item can be purchased on our online store and paid electronically via instant EFT or credit card. Delivery will be expedited via a downloadable link sent to your nominated email address. All documents are sent in Microsoft Word format.



SO05– HEALTH & SAFETY PLAN: GENERIC ELECTRONIC COPY

Electronic Packages Available off the shelf Purchase online

Immediate Delivery via email

Description

An occupational health and safety plan is a document, or several documents, that together specify OHS standards, practices, resources, specifications, and the sequence of activities relevant to a particular product, service, project, or contract.

Includes:

- Documented standards,
- Practices
- Procedures
- □ Work instructions to be applied.

Delivery:

This item can be purchased on our online store and paid electronically via instant EFT or credit card. Delivery will be expedited via a downloadable link sent to your nominated email address. All documents are sent in Microsoft Word format.

COO1– COURSE DEVELOPMENT

RISK? YES	Band	Consulting
NO	Duration	Minimum 1 Day

Description

We go out to companies and offer a baseline/site specific risk assessment. The risk assessment should be structured and applied so as to help employers to:

Identify the hazards created at work and evaluate the risks associated with these hazards, to determine what measures they should take to protect the health and safety of their employees and other workers, having due regard to legislative requirements;

Evaluate the risks in order to make the best informed selection of work equipment, chemical substances or preparations used, the fitting out of the workplace, and the organisation of work;

Check whether the measures in place are adequate;

prioritise action if further measures are found to be necessary as a result of the assessment;

Demonstrate to themselves, the competent authorities, workers and their representatives that all factors pertinent to the work have been considered, and that an informed valid judgment has been made about the risks and the measures necessary to safeguard health and safety;

Ensure that the preventive measures and the working and production methods, which are considered to be necessary and implemented following a risk assessment, provide an improvement in the level of worker protection.

Other Related Service:

ISO systems. Please contact <u>helpdesk@allriskgroup.co.za</u> for a formal quotation



COO2– SHEQ GAP AUDITS

RISK? YES	Band	Consulting
NO	Duration	Minimum 1 Day

Description

An audit is a review to confirm that regulations, processes or rules are being followed.

A SHEQ audit is an audit that focuses on some or all aspects of health and safety, environment and quality. It is a review performed to determine whether health and safety regulations and company policies (and sometimes recognized good practice) are being adequately implemented and complied with.

It also servers as an internal audit prior to the grading audit.

Other Related Services: System management.

SV009– SAFETY, HEALTH & ENVIRONMENT(SHEQ) ASSESSMENTS



Band	Consulting
Duration	Minimum 1 Day

Description

We go out to companies and offer a baseline/site specific SHEQ assessment. SHEQ assessment is fundamental to good SHEQ management. All employers, regardless of the size of business, are required by law to carry out a risk assessment at their place of work and to keep a written record of that assessment.

SHEQ Assessment is simply looking closely at what, in your place of work or about your work activities, could cause harm to your employees and visitors to your workplace (e.g. customers, suppliers, sales representatives etc) and determining the control measures you can implement to minimise the risk. We will conduct an assessment of your current SHEQ system and generate a report to identify all your gaps, in line with legislation and best practice.

Other Related Services: SHEQ system management.

COO4– OHS COMPLIANCE CERTIFICATES



Description

A quality plan is a document, or several documents, that together specify quality standards, practices, resources, specifications, and the sequence of activities relevant to a particular product, service, project, or contract. Quality plans should define:

Objectives to be attained (for example, characteristics or specifications, uniformity, effectiveness, aesthetics, cycle time, cost, natural resources, utilization, yield, dependability, and so on);

Steps in the processes that constitute the operating practice or procedures of the organization;

Allocation of responsibilities, authority, and resources during the different phases of the process or project;

Specific documented standards, practices, procedures, and instructions to be applied;

Suitable testing, inspection, examination, and audit programs at appropriate stages;

A documented procedure for changes and modifications to a quality plan as a process is improved;

A method for measuring the achievement of the quality objectives; Other actions necessary to meet the objectives.

Other Related Services:

Health and Safety Plans.



CO05–QMS SET-UP



Band	Consulting
Duration	Minimum 1 Day

Description:

This entails the generation and implementation of a quality management system, customised to the clients process flow ensuring the upkeep of quality assurance whilst meeting all the requirements of a SETA and ISO 9001.

Other Related Services: ISO 9001.

CO06– FALL PROTECTION PLANS

5/11/2		
P B OLELIL	Band	Consulting
PSS	Duration	Minimum 1 Day
195		

Description

Planning is the key to ensuring your health and safety arrangements really work. It helps you think through the actions you have set out in your policy and work out how they will happen in practice. Consider:

What you want to achieve, eg. how you will ensure that your employees and others are kept healthy and safe at work;

How you will decide what might cause harm to people and whether you are doing enough or need to do more to prevent that harm;

How you will prioritise the improvements you may need to make;

Who will be responsible for health and safety tasks, what they should do, when and with what results;

How you will measure and review whether you have achieved what you set out to do.

Other Related Services: Quality Plans.



C007– Retainer Service

TIT		
P B OLELIL	Band	Consulting
P S S	Duration	Minimum 3 Year
1000		S.L.A.

Description

Essentially, All Risk Management comes on board with their business partner and collaborates to meet all their Health and Safety requirements in vest of training, consulting, auditing and system management.

Included (but not limited to):

Gap audits, access to all public training courses, Health and Safety plans, Quality plans, incident investigations and Risk Assessments.

Not Included: Legal Services, certification.

Price is calculated on the scope of work of the company and the number of employees, an annual increase of 10% is chargeable.

M001– INTERNATIONAL STANDARDISING ORGANISATION (ISO) 14001 IMPLEMENTATION



Band	System Implementation
Duration	Minimum 1 Day

Description

The ISO 14000 family addresses various aspects of environmental management. It provides practical tools for companies and organizations looking to identify and control their environmental impact and constantly improve their environmental performance. ISO 14001:2004 and ISO 14004:2004 focus on environmental management systems. The other standards in the family focus on specific environmental aspects such as life cycle analysis, communication and auditing.

Other Related Services: ISO9001.

M002– INTERNATIONAL STANDARDISING ORGANISATION (ISO) 45001 IMPLEMENTATIONON

Get Certified	Band	System Implementation
OHSAS 18001	Duration	Minimum 1 Day

Description

The OHSAS 18001 standard (may also be mistakenly referred to as ISO 18001) is internationally accepted as a method of assessing and auditing occupational health and safety management systems. Developed by leading trade and international standards bodies, it provides a framework for organisations to instigate proper and effective management of health & safety in the workplace.

By having a clearly defined management system in place to identify and control health and safety risks, organisations are able to minimise risks to their workforce and visitors or external contractors on their premises. The standard will enable organisations to put in place processes for continually reviewing and improving occupational health and safety.

Other Related Services: ISO9001

M003–INTERNATIONAL STANDARDISING ORGANISATION (ISO) 9001 IMPLEMENTATION



Band	System Implementation
Duration	Minimum 1 Day

Description

ISO 9001 is one of the standards within the range of ISO 9000 standards.

ISO 9001: 2015 standards replaced the previous ISO 9001: 2008 and its objective is to provide quality management systems that will be of real benefit to your organisation to help manage your business effectively and put in place best practice methodology.

ISO 9001 accreditation will give your organisation the quality systems that will provide the foundation to better customer satisfaction, staff motivation and continual improvement.

Other Related Services: OHSAS 18001



LOO1– LEGAL COMPLIANCE AUDIT: HEALTH & SAFETY



Description

All Risk Management conducts comprehensive Safety, Health and Legal Compliance Audits. We have in-house lawyers with the necessary experience and skills to ensure the audit is professionally completed and that the audit report is in a user friendly format that adds value to the end user who often is no legal expert and requires the audit findings and recommendations for corrective action to be in an easily understandable format.

Application:

This is a statutory requirement of OHSAS 18001.

Other related Courses:

Legal Compliance Audit : Environment .



LOO2– BCEA AUDIT



Band	Legislation
Duration	Minimum 1 Day

Description

Inspectors from the Department of Labour are appointed in terms of Section 63 (1) of the Basic Conditions of Employment Act, 75 of 1997, as amended to monitor and enforce the following legislation: Basic Conditions of Employment Act, 75 of 1997; Compensation for Occupational Injury and Diseases Act, 130 of 1993; Employment Equity Act, 55 of 1998; Occupational Health and Safety Act, 85 of 1993; Unemployment Insurance Act, 30 of 1996. Failure to comply with legislation constitutes a criminal offense.

Often employers would like to comply with labour legislation, but are not sure on which areas to focus. The Department of Labour requests employers to cooperate and assist Inspectors when they visit the various workplaces.

Application:

In order to assist employers, All Risk Management compiled a audit protocol with the aspects the Inspectors will be checking and provide an interruption report in vest of the company's compliance.

Other related Courses:

Legal Compliance audits.

Please contact <u>helpdesk@allriskgroup.co.za</u> for a formal quotation

LOO3– LEGAL COMPLIANCE AUDIT: ENVIRONMENT



Description

All Risk Management conducts comprehensive Environmental and Legal Compliance Audits. We have in-house lawyers with the necessary experience and skills to ensure the audit is professionally completed and that the audit report is in a user friendly format that adds value to the end user who often is no legal expert and requires the audit findings and recommendations for corrective action to be in an easily understandable format.

Application

Our auditing process and the resultant reports are in line with the requirements of ISO 9001 guidelines for auditing. Most of audits are in preparation for the certification by our clients to ISO 14 001.

Other related Courses:

Legal Compliance Audit : Health & Safety. <u>Please contact helpdesk@allriskgroup.co.za</u> for a formal quotation

LOO4– LEGAL REGISTER: HEALTH & SAFETY



Band	Legislation
Duration	Minimum 1 Day

Description

OHSAS 18001:2007, clause 4.3.2, states that the organization shall establish, implement and maintain a procedure(s) for identifying and accessing the legal and other OH&S requirements that are applicable to it. Even if not considering 18001 certification, it is still necessary for every organisation to comply fully with all relevant health and safety legislation and the penalties for not doing so can be severe. The only real solution is to have a procedure in place that ensures compliance with legislation is being managed effectively.

Application

On the basis of a discussion and site visit we can agree with you which legislation is relevant and prepare for you an electronic copy of all the titles of all the relevant legislation and a summary of the key requirements of all the legislation on the list. This is your Legal Register.

Other related Courses: Legal Compliance Audits

LOO5– LEGAL REGISTER: ENVIRONMENT



Band	Legislation
Duration	Minimum 1 Day

Description

The idea of a Safety, Health and Environmental Legal Register is not to end up with a large document to show to or impress auditors (e.g. ISO 14001), but to have a useful tool at your disposal to assist in the achieving a worthwhile objective, namely complying with relevant Environmental Legislation.

Application

The organisation will be aware of the need to be legally compliant in relation to environmental matters, and must ensure this happens – even if it means that a culture change must be effected.

Other related Courses: Legal Compliance Audits.

CAREER PATHING

General Employees

SHE Induction

Introduction to SHE

Environmental Awareness

First Aid levels 1, 2 and 3

Basic Fire Fighting

Artisans / Apprentices

Introduction to Occupational SHE

Basic Fire Fighting

First Aid Level 1,2 and 3

Lock out / Confined space entry (task dependent)

Introduction to Breathing Apparatus

SHE REP / UNION REP

SHE Representative Legislation

Basic Fire Fighting

Basic SHE Inspections

Preliminary Incident Investigation

Hazard ID & Response

Procedures & Observations

Foreman / Supervisors

Basic Fire Fighting

Incident Investigation Level 3

Introduction to OHS Act

SHE Representative Course

Job Safety Analysis

Procedures & Observations

Please contact <u>helpdesk@allriskgroup.co.za</u> for a formal quotation

CAREER PATHING

Contractors

Introduction to Occupational SHE

Legislation: OHS Act & COID Act

Preliminary Incident Investigation

Lock out / Confined space entry (task dependent)

Line / Production Management

Introduction to Occupational SHE Procedures

Legislation: OHS Act & COID Act

Safety Management

SHE Rep Course

Incident Investigation Level 3

Ergonomics

Basic Fire Fighting

First Aid Levels 1, 2 and 3

Training Personnel

Applying SHE Principles & Procedures

Safety Management Training Course

Assessor Course

Moderators course

Basic Fire Fighting Course

SHE Rep course

First Aid Level 1, 2 and 3

Please contact <u>helpdesk@allriskgroup.co.za</u> for a formal quotation

CAREER PATHING

SHE Professionals/Risk Management

Introduction to Occupational SHE

Incident Investigation / RCA

OHSACT

SHE Management training course

SHE inspector course

Internal Auditor Training OHSAS/ISO14001/ISO9001

Lead Auditor Training:

ISO14001/ISO9001/ohsas18001

Engineering Personnel

Introduction to Occupational SHE Procedures

OHSACT

Basic Fire Fighting Course

First Aid Level 1,2 and 3

Lockout

Confined Space Entry

Ergonomics

Introduction to Breathing Apparatus

Executive Management

OHSACT

Legislation: OHS Act & COID Act

SHE Management

Legal Liability



GLOSSARY OF TERMS

Accreditation

The certification , usually for a particular period of time , of a person, a body or an institution as having the capacity to fulfil a particular function within the quality assurance system set up by SAQA.

Quality Council for Trades and Occupations (QCTO)

The Quality for Trades and Occupations (QCTO) is the band that ETQA mandated to quality assure all trade and occupational qualifications on the National Qualifications Framework (NQF). SETAs handle the operational quality assurance for specific sectors under the auspices of the QCTO.

The South African Qualifications Authority (SAQA)

The South African Qualifications Authority (SAQA) is the apex organisation in the framework of the National Skills Development strategy, and one of their major functions is the maintaining of the three qualifications subframeworks (The Higher Education and Training, General and Further Education and Training and Trades and Occupational Qualifications Subframeworks) making up the NQF.

The National Qualifications Framework (NQF)

The NQF is a comprehensive system approved by the minister of Higher Education and Training for the classification, registration, publication and articulation of quality-assured national qualifications. The NQF is organised as a series of learning achievements arranged in ascending order from one to ten. Each level on the NQF is described by a statement of learning known as level descriptors.



GLOSSARY OF TERMS

Level Descriptors

A level descriptor provides a broad indication of learning achievements or outcomes that are appropriate to a qualification at that level. There is one set of level descriptors for the NQF. A level descriptor describes a particular level of the ten levels of the NQF.

Field of Learning

A particular are of learning used as an organising mechanism for the NQF.

Qualification

The formal recognition of the achievement of the required number and range of credits and other requirements at specific levels of the NQF determined by the relevant bodies registered by SAQA.

Unit Standard

A registered statement of desired education and training outcomes and its associated assessment criteria together with administrative and other information as specified in the regulations.

Elective Unit Standard

A selection of additional credits (level of the National Qualifications Framework specified), from which a choice may be made to ensure that the purpose of the qualification is achieved.

Learning Programme

A structured set of learning offerings and related assessment and attainment requirements as aligned to a qualification and its specific requirements.

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